



St. John's Health
P.O. Box 428
Jackson, Wyoming 83001
307-733-3636

Committee: Board of Trustees Monthly Meeting - Public Session- via Webex

Meeting Date: October 27, 2020

Minutes Prepared By: Morgan Gurney, Executive Assistant

Members Present:

Cynthia Hogan, Chair
Mike Tennican
Susan Critzer, Vice Chair
Joe Albright
Scott Gibson, Treasurer
Debby Hopkins, Secretary
Bruce Hayse, MD

Members Absent:

Others Present:

John Kren, COO/CFO	Karen Connelly
Marsha Sensat, CNO	K Malone
Morgan Gurney	Liz Brimmer
Chris Neubecker	Michael
Alison Lee	Matt Lenz
Alisa Lane	Marty Trott, MD
Becca Wartig	Blair Christy
Ashley	Rich Bloom
Jessica	Richelle Heldwein
GT	Roger Perkins
Billy Arnold	Sandip Ray
David Roberts	Sherry
Jason Wells	Tom Hallberg
Jim Johnston	Thom Kinney
John Goettler	Tom Lubnau
Jonathan Schechter	Call-in Users: (unknown)

Call to Order

The public board meeting was called to order at 4:00 p.m. by Chair Cynthia Hogan.

Comments from the Chair *(presented by Ms. Cynthia Hogan)*

Ms. Hogan announces that John Kren is acting as the interim CEO while Dr. Paul Beaupre is out of the office. Today's session will focus on developing workforce housing within the control of SJH in Alpine, WY. Thom Kinney is going to discuss Black Lives Matter by providing a summary of the employee listening sessions held a few months ago, the development of a committee, and the steps SJH has taken towards the BLM movement. Ms. Hogan voiced her thanks to the entire team for this excellent work.

Approval of Minutes

Ms. Hogan announced there are no minutes to approve this meeting, as they were approved during special session meeting on October 8, 2020.

CEO Report *(presented by CFO/COO Mr. John Kren)*

Awards & Recognition

- Living Center Infectious Disease Survey
 - No findings

- 2020 International Board of Lactation Consultants Award
- Successful CAP Survey in Lab and Cardiopulmonary

COVID-19 Updates

- All Living Center residents back in the Living Center and on road to recovery
- Flu Vaccine response outstanding
- COVID still very prevalent in community

Sage Living / Inpatient Rehabilitation / LTC- Memory Care

- All construction on schedule
- Started FF&E procurement phase
- Certificate of Occupancy - June 11th, 2021
- Conversations started with State DOH and CMS to clarify timeline for certification/licensure
- Cerner Meetings-CMS requires definitive IRF documentation
- Interviewing candidates for Medical Director: Physiatrist and Neurologist
- Offered made for Admission/Case Coordinator/Marketing RN-accepted
- Weekly meeting with Capella: Marketing
- State decreased Medicaid reimbursement for LTC by 2.5%, Gap lump sum payment will help the decrease
- Application for Medicaid NH Gap Payment

Sustainable Workforce Housing

- Exploring another Millward type housing project
- Exploring Phase 1 in Alpine
- Working Closely with Foundation
- Met with Jackson Hole Community Housing Trust

Workforce Update

- Morale is good
- Staff are becoming exhausted
- Trying to keep traditions alive

John Kren asked for any questions, Cynthia Hogan asked questions regarding the State decrease of Medicaid reimbursement. John Kren noted a gap lump-sum payment will help bridge the reimbursement decrease and no further State decreases are expected this fiscal year. Sue Critzer and Cynthia Hogan thanked all staff for helping during this time and would like take videos of a “day in the life of the hospital staff”. John Kren introduced Blair Christy to present the Lander Family Practice.

Lander Family Practice (presented by Ms. Blair Christy & PowerPoint attached)

- Visiting Specialists: Urology & Plastic Surgery
- Increased Access: ENT, General Surgery, Cardiology, SJH Visiting Specialists Telehealth
- Top Box Scores: All 6 dimensions above 85% & 5 dimensions above 90% top box
- Lander Volumes

Surgical Endoscopy Initiative (presented by Eric Wieman, MD FACS and Becca Wartig, RN & PowerPoint attached)

- A better model of patient care: General Surgery to Surgical Endoscopy
- Basic Endoscopy: EGD / Colonoscopy

- Advanced Endoscopic Services: ERCP / PH monitoring for Gastric Reflux / Capsule Endoscopy
- Robotics: daVinci- less pain and faster recovery to all basic and advanced endoscopy
- The Foundation would like to support the DaVinci Robot.
- Review/Approval: December or January BOT meeting.

Finance, IT and Facilities Committee (presented by Mr. Scott Gibson, CFO/COO, Mr. John Kren, BKD representatives Ms. Tammy Rivera & Ms. Lindie Eads & PowerPoint attached)

Mr. Gibson reported two representatives, Tammy Rivera and Lindie Eads, from BKD the SJH audit 3rd party company, are present via phone to present their auditors report and financial statements for June 30, 2019 and 2020. Tammy and Lindie provided a high-level review of the audit report and including the specific financial results found. The Finance Committee unanimously approved the audit report completed by BKD.

Scott Gibson recommends the Board approve the BKD audit results, provided in the Board Packet, related to the 2019 and 2020 financial audit and that the Finance Committee has voted on and unanimously approved. Please see the Audit attached for details. Motion to approve made by Scott Gibson and seconded by Mike Tennican and passed unanimously with no objections.

Those present thanked John Kren, Alisa Lane, and the entire SJH Finance Department, for the work on this finance audit. Tammy and Lindie, from BKD, were thanked for presenting the audit report to the Board.

Scott Gibson recommends the Board approve a motion to defeased municipal 2011 bonds. The Finance Committee has voted on the cost saving measure, as it is no longer necessary, and unanimously approved. Debby Hopkins moved the motion to approve and Cynthia Hogan seconded the motion. All in favor said "I" with no objections made.

Mr. Gibson reported on the September financials which were better than budgeted, including operating income profits, although the budget was set at **-7.5%** of the previous year budget due to COVID-19. Through the Abbott contracts, which supply reagents for COVID testing to SJH, the hospital seems to be in a good position to continue running and operating to its capacity. Gross revenue seems to be on budget, depending on the payer-mix results.

Thom Kinney noted the newspapers article of "SJH Financials are Rosy", Scott Gibson agrees this was a poor choice of words considering the budget was set with a \$4.2 million loss due to predictions of COVID-19. It should be noted that while recent Board meetings have reported the hospital is on budget, this included the expected loss, the hospital is not doing better than previous years and would not consider itself to be "financially rosy".

Strategy & HR Committee (presented by Ms. Cynthia Hogan and Mr. Thomas Kinney)

Ms. Hogan asked Thom Kinney to address the two major topics of Strategy including Workforce Housing Discussion (part 2) that took place October 8, 2020. In February 2020, SJH looked into initial proposals to develop the Alpine, WY lots (5, 1 acre plots) and decided to not move forward with any

of the proposals, as they seemed aggressive at the time. With results from the recent housing survey, the hospital has decided to re-review the Alpine lots and propose to now develop those lots in phases. The 1st phase would be a group of townhomes that would provide some initial rental units and transition into a rent to own and ownership townhome eventually. Additionally, other phases would be built and developed in the future. This new Alpine proposal better meets the needs of employees at SJH with the additional information from the employee survey taken under consideration to make the appropriate changes.

Cynthia Hogan recommends the Alpine proposal as follows: "I move we approve the due diligence phase of constructing employee housing on property owned by St. Johns Health in Alpine, Wyoming. This phase will include concept approval by regulatory authorities and appropriate governing bodies, preliminary unit design and the negotiation of an acceptable agreement for the creation of affordable sustainable workforce housing." Motion to approve made by Sue Critzer and Joe Albright seconded the motion and passed unanimously with no objections.

The second major topic is Black Lives Matter/Diversity Equity and Inclusion Discussion. Ms. Hogan turned meeting discussion over to Thom Kinney.

Thom Kinney presented a PowerPoint and reviewed the listening sessions held by SJH to discuss diversity, equity, and inclusion at SJH. All employees were invited to these sessions were HR, some Board members, and some Administration members joined to listen to staffs concerns on this topic. Spanish interpretation was present in some listening sessions to ensure all staff could fully participate. Action items resulting from these sessions were the formation of DEI Committee, that will begin working on DEI training through Healthstream, language learning partnership with CWC, consideration of an international RN program, and additional items that can be viewed in the attached PowerPoint.

CEO Search Committee *(presented by Ms. Sue Critzer)*

Ms. Critzer reminded those present the Board formalized a CEO Search Committee with Sue Critzer appointed as Chair, and with Scott Gibson, Bob Pisano, Cynthia Hogan, and Dr. Marcia Lux as additional members. The Search Committee has been very busy interviewing six candidates via zoom during the week of October 20th, 2020. This was the first time the Search Committee has met any of the candidates and was used to assess candidates and allow them to assess SJH. Due to the COVID pandemic, next steps to scheduled interviews with the finalists via Zoom in November have begun. The Search Committee believes they are still on track to hire a new CEO who would begin in late January.

Governance Committee *(presented by Ms. Debby Hopkins)*

Ms. Hopkins announced two main topics for discussion. First, 30% of our community is Latino, and yet there is no Latino representation on our Board or the Foundation at SJH. The Governance Committee is working hard to find a Board Advisor from the Latino Community in Jackson Hole to bring representation to the Board and Foundation that represents this part of our community. Second, TeleHealth development and the launching of MDLive which provided services patients 24 hours a day, seven days a week, allowing them to connect with a doctor without having to travel.

Foundation *(presented by Mr. John Goettler)*

Mr. Goettler provided a brief report and a big thank to all the Old Bill Donors reporting the Foundation received a record breaking donation check last month. The Mental Health Pilot Program has launched and doing great with 150 applicants who have applied for services. The Oncology Pilot Program is also doing great and thanked everyone involved in this process. The Foundation is currently conducting their audit and will continue to be busy working on that until it's completed.

Old Business – No old business at this time.

New Business – No old business at this time.

Public Comment – No public comment.

Next Meeting

The final regular monthly meeting of 2020 is scheduled for Tuesday, December 1, 2020 via Zoom only. Executive Session will be held at 3:00p.m. and the Public session at 4:00 p.m.

Adjournment

With nothing additional to discuss, Ms. Hogan adjourned the meeting at 6:02 p.m.

Respectfully submitted,
Morgan Gurney, Executive Assistant